



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

November 13, 2009

To: All County Employees

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

NEW INTRANET WEBSITE FOR EFFICIENCY IDEAS

With our current budgetary challenges, we must work together to identify ways to reduce costs but still maintain our programs and services. As a County employee, you have a unique perspective about how your department operates, including knowing how to get things done and how things could be done better. Consequently, your assistance and input to identify efficiencies in our services and programs is requested.

To obtain input from all levels of the County workforce, we have launched an Efficiency Initiative Website. As part of this effort, County employees are encouraged to think about how things are done within your respective unit, division, department, or former department and to suggest ideas to improve operations, processes, and procedures, with a focus on reducing costs. Your valuable insights will translate into operational efficiencies and real dollar savings for the County, especially during these tough economic times.

In addition to tracking departmental progress and savings, this Website is designed to be a Countywide "suggestion box." We are looking for inspired ideas that have the potential to improve the way we do business. All positive, constructive ideas will be posted. No idea is too small or insignificant, as small ideas implemented on a grand scale can still save us thousands of dollars or more. Last year an employee of our Department of Parks and Recreation suggested using re-circulating pumps at Santa Fe Dam Recreation Area, Castaic Lake Recreation Area, and Frank Bonelli Regional Park. That one idea saved the County \$140,000 per year.

When posting your ideas, please be specific and describe in detail how the suggestion can translate into overall efficiency and cost savings. Once received, we will consider the feasibility of each suggestion and implement it where appropriate. Your ideas can help us establish best-practices that will have long-lasting impact to the County.

"To Enrich Lives Through Effective And Caring Service"

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This is your chance to improve how things are done in everyday work for yourself, for your department and for the whole County. With the projected budget shortfalls and tough times ahead, the dollar savings will translate directly to ensuring we maintain our programs and services.

Thank you in advance for your valuable input, and please visit the Efficiency Initiative Website regularly at efficiencyinitiative.lacounty.gov. We look forward to receiving your input and implementing your recommendations.

WTF:ES:MKZ
FC:pg

c: Each Supervisor

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